



## REQUEST FOR PUBLIC RECORDS

Anyone wishing information pertaining to county forms/policies/ordinances is asked to fill out this brief form and submit to Gaynell Lee, County Clerk.

Copies will be furnished at ten cents (10¢) per page and will be collected at time documents are picked up.

No information will be furnished until signed Request for Public Records is submitted. Due to nature of request/number of copies requested, it may take a couple of days before information can be made available.

Form can be e-mailed, faxed or mailed to the following address:

Gaynell Lee, Clerk  
County of Lee  
PO Box 1968  
Sanford, NC 27331-1968  
FAX: 919-777-9315  
[glee@leecountync.com](mailto:glee@leecountync.com)

Individual Requesting Information

Address

Telephone Number

Date of Request

Please give a brief description of form/information you would like

Number of copies you would like

---

Signed